



Classroom Observation Tool

PART 1: PRE-OBSERVATION							
School Name				School Code			
Name of Teacher To Be Observed				Teacher CNIC			
Observer Designation (circle one)	AEO	Head Teacher	Teacher	Name of Observer			
Date of visit				Visit Start Time		End Time	

PART 2: CLASSROOM OBSERVATION												
Subject observed	Urdu	Math	LitNum	English	Science	Social Studies	Islamiyat	General Knowledge	Grade observed	---	1	2
										3	4	5

Based on evidence recorded in your notes made during the observation, rank the teacher on each practice (5 is high, 1 is low)	1	2	3	4	5
1. The teacher explicitly articulates the objectives of the lesson and relates classroom activities to the objectives.					
2. The teacher's explanation of content is clear and correct.					
3. The teacher makes connections that relate to students' daily lives or other content knowledge.					
4. The teacher models by enacting, thinking aloud or showing a final product expected of the students.					
5. The teacher uses questions, prompts or other strategies to determine students' level of understanding.					
6. The teacher monitors most students during independent or group work.					
7. The teacher adjusts teaching to the level of the students.					
8. The teacher provides specific comments to help students clarify misunderstandings and understand successes.					
9. The teacher asks thinking questions.					
10. The teacher provides thinking tasks.					
11. The teacher responds to students' needs.					

Time on Learning									
	1 st interval			2 nd interval			3 rd interval		
Students are engaged in a learning activity <i>(Circle one rating at each interval)</i>	L	M	H	L	M	H	L	M	H

Duration of the lesson observed (circle one):	Less than 20 minutes	21-30 minutes	31-40 minutes	More than 40 minutes
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PART 3: POST-OBSERVATION DISCUSSION

Practices to improve (select two practices)

Practice _____	Actionable feedback to the teacher:
Practice _____	Actionable feedback to the teacher:

INFO HUB HRMS SIS SED

Any other urgent observations/action required

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Duration of the discussion (circle one):	<10 minutes	11-20 minutes	21-30 minutes	> 30 minutes
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Teacher signature and date:		Head Teacher signature and date:		AEO signature and date:	
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